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16 OCT 1967

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science and Technology  
Deputy Director for Support

SUBJECT : Analytical Study of the Agency's Communications Requirements

1. The Director recently expressed concern over the proportion of our resources already required for Agency communications activities and the likelihood of increasing requirements in the future. He has asked for an examination of the validity of present requirements for telecommunications and an evaluation of possible alternatives for meeting these requirements. The validity of current requirements and possible alternatives must be considered in consonance with projected future developments. The effects of rapidly growing technological improvements and developments in communications media have not been studied and reviewed on a program basis. We should be preparing now for these developments which will be forthcoming in the near future.

2. Accordingly, I am constituting a study group chaired by the Office of Planning, Programming and Budgeting with representatives from each Directorate. It is requested that each Directorate designate a senior officer to serve as a member of the group. The main purpose of the study is to assess Agency communications requirements and the significance of communications developments with a view to translating them into programs with the appropriate allocation of funds and manpower to achieve agreed-upon objectives. The first task of the group will be to identify the studies necessary for an orderly progressive approach. The study group should provide appropriate interim reports as each phase is completed. My aim is to complete the over-all study in nine months in order to permit budgetary cognizance of its results for FY 1970.

L. K. White  
Executive Director-Comptroller

cc: D/PPB  
D/CO